

BITO

HRMS Application

Human Resource Management Software

BITO HRMSV5.1.1

10 Years of
Excellence



Ready to Change Your Human Resource Management Process

Summary of Application modules & Features

Recruitment Management

Job Posting and Tracking
Applicant Data Management
Applicant Screening
Applicant Background Verification
Generation of Joining Documents

Employee MIS

Employee Data Management
Employee Rights Management
Employee Reporting Structure
Employee Login Details
Employee Office Assignment
Employee Policy Assignment

Employee Documentation

Generation of Employee Documents Like Offer Letter, Joining Letter, Reliving Letter, Nominee Letter, Experience Letter,
Employee Document Repository

Attendance & Leave Management

Employee Attendance (Manual, Biometric, Mobile)
Holiday and Event Calendar Management
Employee Leave Application Management
Employee Leave Status

Employee Payroll Management

Employee Payroll Based on Indian Payroll System
Generation of Final Salary Sheet
Employee Salary Slip generation

Employee Exit Management

Employee Exit process
Releasing Exit Documentation
Submission of Assets

HR Document & File Management

File Storage Facility
HR Circulars Management Facility
HR Document Storage
HR Letterhead Issue Facility

Employee Performance Tracking & Lifecycle Management

Complete Record of Employee Department Migrations
Record of Employee Office Migrations
Record of Employee reporting structure
Record of Appraisals
Record of Promotions
Employee Achievement record
Employee Remark record

A Tool

To get connected with Employees

Employee Login will get following facilities

1. My profile: Facility to update important communication details
2. My Attendance: Check self-Attendance
3. Leave Application: Apply for Leave
4. My Leave Balance: check Leave Balance
5. My Salary Slip: Facility to print last 3 Months salary slip
6. Training Documents: Training documents based on department
7. Circulars & Formats: Unified place for latest circulars or other HR Formats.



1.

Communication Management

Facility of easy Communication channel for employees. Communication through Chat (Two Way) & Whatsapp, Email, SMS (Single Way Communication)

2.

Scheduler

Facility for employees
Employees can put reminders of their task and meetings on Scheduler.

3.

Task Management

Integrated Task management module to create assign tasks within organization. Easy tracking of task completion.

4.

Document Manager

Employees can upload their important documents to the cloud and share them within organizations.

5.

Compliance Management

A Facility for HR Department through which they can upload their certificate as well as compliance document. Software will generate alert before expiry.

6.

Employee Activity & Training Schedules

HR Department can easily plan employee activities and also plan their training schedules.

Your HRMS Software comes with a lot of ADD ONs which can increase employee productivity.

Find our few popular ADD ONs for Bito HRMS Solution V5.1.1

Why Bito Technologies?

Find
Edge with
Bito Technologies



10+ Years of Experience

Team Bito has more than 10 Years of Experience in ERP Implementation and Change Management.

24X7 Support System

You get a dedicated support team to keep your ERP or Enterprise application live and there should be 99.99% Uptime

Flexibility of Working

Based on client timings and schedule, Bito provides complete flexibility in working timings and location

Economical Pricing

We believe in bringing High performance in very optimum pricing so now automation will not become a burden on your organization IT Budget.

International Standards

Bito ERP solution is developed with International Standards and procedures to bring high performance in the Application.

Tested Application

One of the big brands of India already using our Enterprise Applications.

Latest Technology & Security Features

Our application is developed on latest technologies and use security features to avoid the attempts of Hacking.

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